

—:: निविदा प्रपत्र (तकनीकी बिड) ::—

व्यावसायिक शिक्षा योजना के अन्तर्गत Health Care प्रयोगशाला स्थापित करने हेतु सामग्री (सामग्री का क्षेत्र, मात्रा एवं स्पेशिफिकेशन निविदा शर्तों के साथ संलग्न है) की आपूर्ति हेतु

1. निविदा प्रस्तुत करने वाली फर्म का नाम, पूरा पता व दूरभाष संख्या/मोबाईल नम्बर एवं ईमेल आईडी

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2. सन्दर्भ – निविदा सूचना संख्या
3. निविदा शुल्क की राशि रुपये 500/– का ड्राफ्ट/बैंकर चैक संख्या.....दिनांक.....
नगद रसीद संख्या.....दिनांकसंलग्न है,
4. निविदा प्रपत्र के साथ अमानत राशि **ADPC RMSA HANUMANGARH** के पक्ष में बैंक ड्राफ्ट/बैंकर चैक संलग्न है, जिसका विवरण निम्नानुसार है –

क्र.सं.	विवरण	राशि	डीडी/बैंकर्स चैक संख्या एवं दिनांक	बैंक/शाखा का नाम

5. सक्षम प्राधिकारी द्वारा जारी किया गया फर्म का पंजीकरण प्रमाण-पत्र (वाणिज्य कर विभाग से पंजीकरण प्रमाण पत्र नहीं) पृष्ठ.....पर संलग्न है।
6. फर्म का जीएसटी पंजीकरण प्रमाण पत्र पृष्ठ पर संलग्न है।
7. बिक्री कर शोधन प्रमाण पत्र (6 माह से अधिक पुराना न हो) पृष्ठ.....पर संलग्न है।
8. निविदा सामग्री आपूर्ति की राशि 8.00 लाख रुपये या अधिक का कार्यादेश की प्रति पृष्ठपर संलग्न है।
9. निविदा दाता का पैन नम्बर पृष्ठपर संलग्न है।
10. विगत 3 वर्षों (2015–16, 2016–17, 2017–18) के अंकेक्षित लेखें जिसमें यह प्रदर्शित हो कि फर्म का टर्न ओवर रुपये 8.00 लाख या इससे अधिक हो (सीए द्वारा हस्ताक्षरित) पृष्ठ.....से.....तक संलग्न है।
11. ब्लैक लिस्ट नहीं होने सम्बन्धी प्रमाण-पत्र (100 रुपये के नोन ज्यूडिशियल स्टाम्प पेपर पर) पृष्ठ.....पर संलग्न है।
12. राजस्थान लोक उपापन पारदर्शिता अधिनियम/नियम 2012/2013 के अन्तर्गत अपील सम्बन्धी वांछित प्रमाण पत्र (फार्म नम्बर 1) पृष्ठ.....से.....तक संलग्न है।
13. मूल निविदा दस्तावेज (प्रत्येक पृष्ठ हस्ताक्षरित) पृष्ठ.....से.....तक संलग्न है।

निविदाकार के हस्ताक्षर मय सील

निविदा की शर्तें एवं शरायतें

टिप्पणी – निविदाकार को निविदा में भाग लेने से पूर्व निम्न शर्तों का बहुत ध्यानपूर्वक पढ़ना चाहिये।

1. तकनीकी एवं वित्तीय बिड निविदा प्रपत्र में प्रदत्त निर्देशों के अनुसार यथोचित रूप से पृथक-पृथक मुहरबन्द लिफाफे में बंद करके भेजे जाने चाहिये। सभी दस्तावेज क्रम से संलग्न होने चाहिये तथा पृष्ठ संख्या अंकित होनी चाहिए। उक्त दोनों लिफाफों को एक बाह्य लिफाफे में बन्द करना होगा। तकनीकी प्रस्ताव निविदा खोलने की निर्धारित तिथि को खोले जावेंगे।
2. तकनीकी प्रस्ताव के निविदा प्रपत्र तकनीकी बिड मुहरबंद लिफाफे में अंकित समस्त दस्तावेज, निविदा शुल्क एवं अमानत राशि का डिमाण्ड ड्राफ्ट/बैंकर्स चैक तकनीकी प्रस्ताव के निविदा प्रपत्र तकनीकी बिड मुहरबंद लिफाफे में प्रस्तुत करना अनिवार्य होगा। उसके अभाव में निविदा पर विचार नहीं किया जायेगा।
3. वित्तीय प्रस्ताव खोलने से पूर्व तकनीकी तौर पर सफल निविदादाताओं को ईमेल/दूरभाष द्वारा सूचित किया जायेगा। वित्तीय प्रस्ताव खोलने के समय निविदादाता या उसका प्रतिनिधि उपस्थित रह सकेगा।
4. दरें शब्दों व अंको (दोनों) में लिखी होनी आवश्यक है। इसमें त्रुटियां (काट-छांट), उपरिलेखन एवं करेक्टिंग फ्लूड नहीं होना चाहिए। यदि कोई संशोधन करना हो तो स्पष्ट रूप से किया जाना चाहिए एवं दिनांक सहित उन पर लघु हस्ताक्षर किये जाने चाहिए। निविदा प्रपत्र एवं संलग्न दस्तावेजों के प्रत्येक पृष्ठ पर अपने हस्ताक्षर मय सील अंकित करें जो निविदादाता द्वारा निविदा की सभी शर्तों का स्वीकार किये जाने को दर्शायेगा। निविदा उन फर्मों द्वारा ही प्रस्तुत की जानी चाहिये जिन्हें संबंधित निविदत्त कार्य का अनुभव हो।
5. निविदा केवल उन्हीं फर्मों द्वारा दी जानी चाहिए –
 - स्वयं की पंजिकृत फर्म/कंपनी हो। (पंजीय प्रमाण पत्र की छायाप्रति संलग्न करनी होगी)
 - निविदादाता का विगत तीन वर्षों का न्यूनतम औसत वार्षिक टर्नओवर रुपये 8.00 लाख या अधिक होना आवश्यक है। प्रमाण पत्र अंकेक्षित लेखों की प्रति संलग्न करना आवश्यक है।
 - संबंधित बिक्रीकर/वाणिज्यिक कर अधिकारी से बिक्री कर रजिस्ट्रेशन प्रमाण-पत्र तथा बिक्री कर शोधन प्रमाण-पत्र इसके साथ प्रस्तुत करना होगा। शोधन प्रमाण-पत्र 6 माह से पूर्व का जारी किया हुआ नहीं होना चाहिए।
6. अनुमोदित प्रदाय के संबंध में यह समझा जायेगा कि उसने प्रदाय की जाने वाली सेवा/सामान संबंधी शर्तें, विस्तृत विवरण, आदि की सावधानीपूर्वक जांच कर ली है। यदि उसको इन शर्तों या विस्तृत विवरण आदि के अर्थ के संबंध में कोई संदेह हो तो उसे संविदा पर हस्ताक्षर करने से पूर्व, प्रभारी अधिकारी से पूछताछ कर लेनी चाहिए और स्पष्टीकरण प्राप्त कर लेना चाहिए।
7. निविदाकार अपनी निविदा और उसके सारभूत किसी भाग को न तो किसी अन्य एजेन्सी को सौंप सकेगा और न किसी को आगे निविदा पर दे सकेगा।
8. इच्छुक निविदाकारों को निविदा के साथ 2 प्रतिशत अमानत राशि रुपये 16000/- हेतु अतिरिक्त जिला परियोजना सन्वयक, समसा हनुमानगढ़ के पक्ष में हनुमानगढ़ में देय बैंकर चैक/ बैंक ड्राफ्ट के रूप में जमा करानी होगी। निविदाकार द्वारा निर्धारित समय में अनुबंध नहीं करने, प्रतिभूति राशि जमा नहीं कराने, निविदा प्रपत्र में वर्णित शर्तों के अतिरिक्त अन्य शर्तों सहित निविदा प्रस्तुत करने अथवा निविदा खुलने के उपरांत दरों में परिवर्तन किए जाने की स्थिति में अमानत राशि जब्त की जावगी।
9. सफल निविदाकारों को आशय पत्र (Letter of Indent) जारी होने के 7 दिवस में निर्धारित प्रारूप में एक करार निष्पादित करना होगा और निविदा की यथावत क्रियान्विति के लिए संविदा मूल्य की 5 प्रतिशत राशि प्रतिभूति के रूप में जमा करवानी होगी। उक्त प्रतिभूति अतिरिक्त जिला परियोजना सन्वयक समसा हनुमानगढ़ के पक्ष में देय बैंक ड्राफ्ट/बैंकर्स चैक के रूप में जमा करानी होगी। प्रतिभूति की रकम पर विभाग द्वारा कोई ब्याज नहीं दिया जायेगा। करार पूर्ण करने तथा उस पर स्टाम्प लगाने के व्ययों का संदाय प्रदायक करेगा और क्रेता अधिकारी द्वारा स्टाम्प लगे हुए निष्पादित

करार की एक प्रतिलिपि प्रदायक को निःशुल्क दी जायेगी। यदि निविदाकार प्रतिभूति निक्षेप जमा कराने या विहित कालावधि में करारनामा निष्पादित करने में विफल रहता है तो इस प्रकार विफल रहने को निबंधनों व शर्तों को भंग करने का ठेके को असंतोष ढंग से पूरा करने या धरोहर /प्रतिभूति राशि क्रेता अधिकारी द्वारा पूर्णतः या अंशतः जब्त कर ली जायेगी और इस संबंध में क्रेता अधिकारी का विनिश्चय अंतिम होगा।

10. संविदाकार सामग्री की उचित पैकिंग/बीमा करने लिये के उत्तरदायी होगा ताकि समुंद्र, रेल, सड़क या वायुयान द्वारा परिवहन की सामान्य स्थिति में उनमें कोई क्षति न हो तथा गन्तव्य स्थल पर माल प्राप्तकर्ता को माल की सुपुर्दगी अच्छी दशा में प्राप्त हो सके। किसी प्रकार की हानि, क्षति, टूटफूट या रिसाव (लीकेज) या किसी कमी के होने के मामले में, माल प्राप्तकर्ता द्वारा उन सामग्रियों की जांच/निरीक्षण किये जाने पर पायी गई ऐसी हानि एवं कमी की पूर्ति करने के लिए अनुबंधित प्रदायक उत्तरदायी होगा। इसके लिए कोई अतिरिक्त लागत स्वीकार नहीं की जायेगी।
11. समस्त उत्कथित दरें एफ.ओ.आर. डेस्टिनेशन होगी और उनमें समस्त कर शामिल होने चाहिए। केवल वेट दर को पृथक से अंकित करना होगा। स्थानीय प्रदायों के मामले में भी दरों में समस्त कर शामिल होने चाहिए तथा कार्यालय द्वारा कोई गाड़ी भाड़ा या परिवहन व्यय नहीं दिया जायेगा और सामान सुपुर्दगी सम्बन्धित विद्यालयों में की जावेगी।
12. **आपूर्ति अवधि** — अनुमोदित निविदाकार को क्रय आदेश की दिनांक से 30 दिवस में आदेशित सामग्री संबंधित विद्यालय पर देनी होगी।
13. **परिसमापित नुकसानी** — परिसमापित नुकसानी के साथ सुपुर्दगी अवधि में वृद्धि करने के मामले में, वसूली निम्नलिखित प्रतिशतता के आधार पर उन सामग्री के मूल्यों के लिए की जाएगी जिनका संविदाकार प्रदाय करने में असफल रहा हूँ —
 - विहित सुपुर्दगी अवधि की एक चौथाई अवधि तक के विलम्ब के लिए 2.5 प्रतिशत।
 - एक चौथाई अवधि से अधिक किन्तु विहित अवधि की आधी अवधि से अनधिक के लिए 5 प्रतिशत।
 - आधी अवधि से अधिक किन्तु विहित अवधि के तीन चौथाई से अनधिक अवधि के लिए 7.5 प्रतिशत।
 - विहित अवधि की तीन चौथाई से अधिक के विलम्ब के लिए 10 प्रतिशत।
14. **भुगतान शर्त** — क्रय की जाने वाली सामग्री का कार्यादेश, अनुबन्ध तथा भुगतान सम्बन्धित विद्यालय समिति के स्तर से किया जावेगा।
15. सप्लाई अवधि बिना लिक्वीडिटी डेमेज/मय लिक्वीडिटी डेमेज के नियन्त्रण बाहर कारण (reasons beyond control) होने के आधार पर बढ़ाई जा सकती है। इस हेतु आवेदन सप्लाई अवधि से पूर्व व नियन्त्रण बाहर के कारण होने के तुरन्त पश्चात् करने के उपरान्त ही समयावृद्धि प्रार्थना पर विचार किया जा सकेगा। इस संबंध में क्रय अधिकारी का निर्णय अंतिम होगा।
16. (क) क्रेता अधिकारी अथवा उसका प्रतिनिधि समय-समय पर प्रदायक के भू-गृहादि (प्रेमिसिस) में जा सकेगा और सामान की तथा वस्तुओं की बनावट की जांच और परीक्षा करने के लिए वह सक्षम होगा।
(ख) निविदाकार को अपने कार्यालय, गोदाम तथा वर्कशॉप के भू-गृहादि का पूरा पता निश्चित रूप से देना चाहिए जहां जाकर निरीक्षण किया जा सके तथा साथ ही उस व्यक्ति का पूरा नाम तथा पता भी देना चाहिए जिससे इस प्रयोजन हेतु सम्पर्क स्थापित किया जा सके।
17. यदि आदेशित/अनुमोदित किस्म, मेक या परिमाण के अलावा सामान का अन्यथा प्रदाय होता है तो वह अस्वीकार कर दिया जायेगा तथा प्रदायक को बिना किसी अतिरिक्त मूल्य के उचित समय में बदलना होगा, जिसका विभाग द्वारा अतिरिक्त भुगतान देय नहीं होगा। क्रेता अधिकारी द्वारा नियत किये गये मूल्य अंतिम एवं स्वीकार्य होंगे।
18. अस्वीकृत सामग्री को, अस्वीकृति की सूचना की तारीख से सात दिवस में फर्म अवश्य हटा लिया जाना चाहिए। भू-गृहादि में रखे सामान को होने वाली हानि, कमी, क्षति के लिए परिषद् किसी भी स्थिति में उत्तरदायी नहीं होगी।

19. निविदाकारों या उनके प्रतिनिधियों की ओर से अप्रत्यक्ष रूप से की जाने वाली संयाचना के कारण संविदा/निविदा अमान्य हो जावेगी।
20. किसी भी निविदा को स्वीकार करने के लिए यह आवश्यक नहीं की वह न्यूनतम दरों की निविदा ही हो। इसे कार्यालय के पास किसी भी निविदा को बिना कारण निरस्त करने का अधिकार सुरक्षित होगा। जिन वस्तुओं के लिए निविदा दी गई है उनको पूर्ण मात्रा या उनके किसी भाग के लिए क्रय अधिकारी की इच्छानुसार आदेश दिये जा सकते हैं।
21. निविदा की वैधता, तकनीकी बिड खोलने की दिनांक से 120 दिवस तक रहेगी, जिसे पारस्परिक सहमति से बढ़ाया जा सकता है।
22. **सामग्री का क्षेत्र, मात्रा एवं स्पेशिफिकेशन निविदा शर्तों के साथ संलग्न है।**
23. निविदित दरें अनुबंध हस्ताक्षरित होने की तिथि से एक वर्ष होने तक विधि मान्य होगी।
24. निविदा में वर्णित समस्त शर्तों एवं शरायतों की पालना करने के लिए मैं/हम सहमत हैं तथा उक्त निविदा सूचना की अन्य शर्तें, जो संलग्न पृष्ठों में दी गई हैं, को हमारे द्वारा स्वीकार किये जाने के प्रतीक स्वरूप हमने हस्ताक्षर कर दिये हैं, का भी पालन करने के लिए मैं/हम सहमत हैं। यह भी कि केन्द्र एवं किसी राज्य सरकार या अन्य गैर सरकारी संस्था द्वारा हमारी फर्म को काली सूची में घोषित नहीं किया गया है।
25. इस निविदा के माध्यम से सामग्री के उपापन हेतु दर संविदा की जावेगी। अनुमोदित निविदा दाता द्वारा सम्बन्धित विद्यालय प्रबन्धन समिति से अनुबन्ध किया जाना होगा। उक्त समिति द्वारा ही कार्यादेश दिया जावेगा, सामग्री प्राप्त की जायेगी एवं निम्नानुसार भुगतान किया जायेगा।
26. समस्त कानूनी कार्यवाहियां, यदि किसी भी पक्ष (यह कार्यालय अथवा निविदाकार) द्वारा संस्थित किये जाने की आवश्यकता पड़े तो हनुमानगढ़ स्थित न्यायालयों में ही प्रारम्भ करनी होगी किसी अन्य स्थान पर नहीं।
27. वित्तीय बोलियों का मुल्यांकन के प्रयोजन के लिए, राजस्थान की फर्मों द्वारा कोट की गयी दरों से राजस्थान मूल्य परिवर्धित कर का तत्व अपवर्जित (**Exclude**) कर दिया जायेगा और राजस्थान से बाहर की फर्मों की दरों में केन्द्रीय विक्रय कर का तत्व सम्मिलित (**Include**) किया जावेगा।

निविदादाता के हस्ताक्षर
मय पता व फोन नम्बर

CHAPTER - 1: SCOPE OF WORK

The scope of work of tender will include the Supply & Installation of Health Care Lab Equipments & Material in Vocational Labs which shall be set up in selected following GSSS _____ of District Hanumangarh. Vocational Labs/workshops will be comprising of the Tools and Equipments as per below -





SCHEDULE OF REQUIREMENT





S.NO.	Name of School	Trade Name
1	Govt Sr. Sec. School, BADOPAL (PILIBANGA)	Health Care
2	Govt Sr. Sec. School, PHEPHANA (NOHAR)	Health Care

TECHNICAL SPECIFICATION


List and quantity of Equipment and Materials required for Health Care Laboratory/Workshop PER SCHOOL

List of Equipment required for Patient Care Assistant

Sl. No	Equipment Name	Specifications	Qty per school	Photos
Patient Room				
1	ICU Bed	<p>Length: at least 2000 mm , Breadth at least 900 mm & Height at least 500 mm Frame work made of rectangular MS tubes Not more than 18G Perforated CRC/MS sheet top in four sections Backrest, knee rest, trendlenburg /reverse trendlenburg & hi-low positions obtained by separate screw from foot end Detachable/Collapsible/swing away ABS/SS safety side railings ABS/SS moulded head & foot bows, detachable IV rod with four locations Bed mounted on at-least 120 mm dia ,nonrusting, swiveling castors, two with brakes Pre treated and powder coated Height adjustable ICU bed Manually operated Buffed corners Mattress suitable for the bed made of at least 25mm thick soft density top layer and at least 75mm thick high density bottom layer for patient comfort and better pressure care</p>	1	
2	Bedside Locker	<ul style="list-style-type: none"> 760mm L X 360mm W X 750 mm H Square & rectangular tube frame SS top Trolley mounted on 50 mm-dia wheels pretreated & powder coated <p>Made of square / rectangular tube frame as well as stainless steel top and trolley mounted famish on 50 mm-dia wheels ISI / CE certification</p>	1	
3	Back Rest	<ul style="list-style-type: none"> Angle adjustable Foldable for easy storage 	1	
4	Foot Steps	<ul style="list-style-type: none"> Overall approx step size: 505L x 305W x 230H mm. Frame made of 1" x 18G CRC tubes fitted with PVC stumps. Pre-treated & Epoxy powder coated. 	1	

5	Cardiac Table	Over bed Table (Cardiac Table) Table Top Height Adjustable <ul style="list-style-type: none"> • Frame: Tubular mild steel. • Finishing: Epoxy powder coated, chrome-plated adjustable arm. • Table top: Manual height adjustable from 700mm to 1100mm. • Table top constructed laminated fibre board • Size: 830mm(L) x 360mm(W). • Castors: 4 x 50mm swivelling type. 	1	
6	Bed Sheet	Cotton – of atleast 42" x 82" light blue in color		
7	Pillow with Pillow cover	Made of good quality fibre fill, ISI mark	1	
8	Blanket	Made of wool 42" x 82" or larger	1	
9	I V Stand	<ul style="list-style-type: none"> • 22" diameter chrome-plated heavy bar steel base • Lock to ensure secured height positioning • Two-hook ram's horn with secure-grip tips • Based on a four leg stand • Height adjustment from 51 1/2" to 93" • Bottom pole diameter is 1", Upper pole diameter is 0.75" 	1	
10	Oxygen Cylinder with Trolley and two additional keys	Standard B Type with Connector, pressure guage, trolley , humidified and two additional keys	1	
11	Crash Cart	<ul style="list-style-type: none"> • Overall approx size 910mm L x 540mm D x 1650mm H • Six removable bins • Two modular storage units with lock, three draw each • Oxygen cylinder holder • IV rod & lamp arrangement & cardiac massage board • Trolley mounted on 125mm-dia heavy duty castors, two with brakes 	1	

OUT PATIENT UNIT SIMULATION

Sl. No	Equipment Name	Specifications	Qty per school	
1	Doctors Table	Wooden table with decolam / laminate finish Size 4 x 6' or bigger, with draws	1	
2	Examination table	<ul style="list-style-type: none"> Overall approx. size 1840mm L X 575mm W X 860 mm H Rectangular tube frame with sheet cabinets 100 mm foam mattress, Reversible rexine cover Three cabinets, one with lock. 1 drawer with lock Examination trolley with 3 trays Retractable step stool & writing pad Pretreated & powder coated 	1	
3	Cupboard	Wooden cupboard with laminate finish, to store material, equipment, Size 60' x 30' x 24'	1	

INSTRUMENTS AND EQUIPMENT

Sl. No	Equipment Name	Specifications	Qty per school
1	Suction Apparatus	A/c power, with collection capacity of 200 ml with 20 liters per minute flow rate. Backup for 20 min, provision with manual operation in case of any power failure.	1
	Syringe destroyer	Standard OEM with ISI / CE certification	1
	Syringe Sterilizer	Standard OEM with ISI / CE certification	1
	Needle burner	Standard OEM with ISI / CE certification	1
	Thermometer	Standard OEM with ISI / CE certification	1
	Electronic B.P. Monitoring Machine	Standard OEM with ISI / CE certification	1
	Stethoscope	Standard OEM with ISI / CE certification	1
	Call bell	Standard OEM with ISI / CE certification	1
	Enamel basin	Standard product	1
	Rubber sheet	Standard OEM product 2 x 2 mts	2
	Draw Sheet	Standard OEM product	2
	Air Cushion	Standard OEM product	2
	Sand Bag	Standard OEM product	1
2	Fire Extinguisher	5 Kgs, ABC Type, ISI certification Standard OEM Product	1
3	Weighing Machine	Standard OEM product with ISI / CE certification	1
	Oral Care Set	Standard product	1
	Urinal	Standard product	
	a. Male		1
	b. Female		1
	Bed Pan	Standard product	1
	Steel Tray	Standard product	
	a. Large		2
	b. Medium		2
	c. Small		3
	Steel Basin	Standard product	
	a. Large		3
	b. Medium		3
	c. Small		3
	Artery Forcep	Standard product	3
	Dissecting Forcep	Standard product	3

	Scissor	Standard product	3
	Nail Cutter	Standard product	5
	Nail Filer	Standard product	5
	Steel Plate	Standard product	2
	Steel Glass	Standard product	5
	Steel Bowl	Standard product	5
	Spoon	Standard product	10
	Steel Jug	Standard product	5
	Bath Tub	Standard product	1
	Kidney Tray	Standard product	3
	Measuring Glass	Standard product	1
	Measuring Tape	Standard product	5
	Goggles	Standard product	5
	Towel	Standard product	5
	Gown	Standard product	5
	Pocket Mask	Standard product	5
	Stop Watch	Standard product	3
	Call bell	Standard product	3

Note - Only Branded Items will be accepted. Hence mention brand name with rate. Locally assembled items will not be accepted.

DECLARATION by the Bidder (To be filled by the Bidder) on Non judicial Rs.100 stamp paper

To,

{Procuring entity},

In response to the NIB Ref. No.----- dated-----for

{Project Title}, as an Owner/ Partner/ Director/ Auth. Sign. Of

-----I/ We hereby declare that presently our
Company/ firm----- at the time of bidding,: -

- a) Possess the necessary professional, technical, financial and managerial resources and competence required by the Bidding Document issued by the Procuring Entity;
- b) have fulfilled my/ our obligation to pay such of the taxes payable to the Union and the State Government or any local authority as specified in the Bidding Document;
- c) is having unblemished record and is not declared ineligible for corrupt & fraudulent practices either indefinitely or for a particular period of time by any State/ Central government/ PSU/ UT.
- d) Does not have any previous transgressions with any entity in India or any other country during the last three years
- e) Does not have any debarment by any other procuring entity
- f) is not insolvent in receivership, bankrupt or being wound up, not have its affairs administered by a court or a judicial officer, not have its business activities suspended and is not the subject of legal proceedings for any of the foregoing reasons;
- g) does not have, and our directors and officers not have been convicted of any criminal offence related to their professional conduct or the making of false statements or misrepresentations as to their qualifications to enter into a procurement contract within a period of three years preceding the commencement of the procurement process, or not have been otherwise disqualified pursuant to debarment proceedings;
- h) does not have a conflict of interest as mentioned in the bidding document which materially affects the fair competition.
- i) will comply with the code of integrity as specified in the bidding document.
- j) is not black listed/debarred in participating in any procurement process.

If this declaration is found to be incorrect then without prejudice to any other action that may be taken as per the provisions of the applicable Act and Rules, my/ our security may be forfeited in full and our bid, to the extent accepted, may be cancelled.

Thanking you,

Name of the Bidder: -

Authorised Signatory: -

Seal of the Organization:

Date:

Place:

Annexure A : Compliance with the Code of Integrity and No Conflict of Interest

Any person participating in a procurement process shall -

- (a) not offer any bribe, reward or gift or any material benefit either directly or indirectly in exchange for an unfair advantage in procurement process or to otherwise influence the procurement process;
- (b) not misrepresent or omit that misleads or attempts to mislead so as to obtain a financial or other benefit or avoid an obligation;
- (c) not indulge in any collusion, Bid rigging or anti-competitive behavior to impair the transparency, fairness and progress of the procurement process;
- (d) not misuse any information shared between the procuring Entity and the Bidders with an intent to gain unfair advantage in the procurement process;
- (e) not indulge in any coercion including impairing or harming or threatening to do the same, directly or indirectly, to any party or to its property to influence the procurement process;
- (f) not obstruct any investigation or audit of a procurement process;
- (g) disclose conflict of interest, if any; and
- (h) disclose any previous transgressions with any Entity in India or any other country during the last three years or any debarment by any other procuring entity.

Conflict of Interest:-

The Bidder participating in a bidding process must not have a Conflict of Interest.

A Conflict of Interest is considered to be a situation in which a party has interests that could improperly influence that party's performance of official duties or responsibilities, contractual obligations, or compliance with applicable laws and regulations.

i. A Bidder may be considered to be in Conflict of Interest with one or more parties in a bidding process if, including but not limited to:

- a. have controlling partners/ shareholders in common; or
- b. receive or have received any direct or indirect subsidy from any of them; or
- c. have the same legal representative for purposes of the Bid; or
- d. have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the Bid of another Bidder, or influence the decisions of the Procuring Entity regarding the bidding process; or
- e. the Bidder participates in more than one Bid in a bidding process. Participation by a Bidder in more than one Bid will result in the disqualification of all Bids in which the Bidder is involved. However, this does not limit the inclusion of the same subcontractor, not otherwise participating as a Bidder, in more than one Bid; or
- f. the Bidder or any of its affiliates participated as a consultant in the preparation of the design or technical specifications of the Goods, Works or Services that are the subject of the Bid; or
- g. Bidder or any of its affiliates has been hired (or is proposed to be hired) by the Procuring Entity as engineer-in-charge/ consultant for the contract.

Annexure B : Declaration by the Bidder regarding Qualifications

Declaration by the Bidder

In relation to my/our Bid submitted to for procurement of in response to their Notice Inviting Bids No..... Dated..... I/we hereby declare under Section 7 of Rajasthan Transparency in Public Procurement Act, 2012, that:

1. I/we possess the necessary professional, technical, financial and managerial resources and competence required by the Bidding Document issued by the Procuring Entity;
2. I/we have fulfilled my/our obligation to pay such of the taxes payable to the Union and the State Government or any local authority as specified in the Bidding Document;
3. I/we are not insolvent, in receivership, bankrupt or being wound up, not have my/our affairs administered by a court or a judicial officer, not have my/our business activities suspended and not the subject of legal proceedings for any of the foregoing reasons;
4. I/we do not have, and our directors and officers not have, been convicted of any criminal offence related to my/our professional conduct or the making of false statements or misrepresentations as to my/our qualifications to enter into a procurement contract within a period of three years preceding the commencement of this procurement process, or not have been otherwise disqualified pursuant to debarment proceedings;
5. I/we do not have a conflict of interest as specified in the Act, Rules and the Bidding Document, which materially affects fair competition;

Date:
Place:

Signature of bidder
Name :
Designation:
Address:

Doc1

Annexure C : Grievance Redressal during Procurement Process

The designation and address of the First Appellate Authority is _____

The designation and address of the Second Appellate Authority is _____

(1) Filing an appeal

If any Bidder or prospective bidder is aggrieved that any decision, action or omission of the Procuring Entity is in contravention to the provisions of the Act or the Rules or the Guidelines issued thereunder, he may file an appeal to First Appellate Authority, as specified in the Bidding Document within a period of ten days from the date of such decision or action, omission, as the case may be, clearly giving the specific ground or grounds on which he feels aggrieved:

Provided that after the declaration of a Bidder as successful the appeal may be filed only by a Bidder who has participated in procurement proceedings:

Provided further that in case a Procuring Entity evaluates the Technical Bids before the opening of the Financial Bids, an appeal related to the matter of Financial Bids may be filed only by a Bidder whose Technical Bid is found to be acceptable.

- (2) The officer to whom an appeal is filed under para (1) shall deal with the appeal as expeditiously as possible and shall endeavour to dispose it of within thirty days from the date of the appeal.
- (3) If the officer designated under para (1) fails to dispose of the appeal filed within the period specified in para (2), or if the Bidder or prospective bidder or the Procuring Entity is aggrieved by the order passed by the First Appellate Authority, the Bidder or prospective bidder or the Procuring Entity, as the case may be, may file a second appeal to Second Appellate Authority specified in the Bidding Document in this behalf within fifteen days from the expiry of the period specified in para (2) or of the date of receipt of the order passed by the First Appellate Authority, as the case may be.

(4) Appeal not to lie in certain cases

No appeal shall lie against any decision of the Procuring Entity relating to the following matters, namely:-

- (a) determination of need of procurement;
- (b) provisions limiting participation of Bidders in the Bid process;
- (c) the decision of whether or not to enter into negotiations;
- (d) cancellation of a procurement process;
- (e) applicability of the provisions of confidentiality.

(5) Form of Appeal

- (a) An appeal under para (1) or (3) above shall be in the annexed Form along with as many copies as there are respondents in the appeal.
- (b) Every appeal shall be accompanied by an order appealed against, if any, affidavit verifying the facts stated in the appeal and proof of payment of fee.

Doc1

- (c) Every appeal may be presented to First Appellate Authority or Second Appellate Authority, as the case may be, in person or through registered post or authorised representative.

(6) Fee for filing appeal

- (a) Fee for first appeal shall be rupees two thousand five hundred and for second appeal shall be rupees ten thousand, which shall be non-refundable.
- (b) The fee shall be paid in the form of bank demand draft or banker's cheque of a Scheduled Bank in India payable in the name of Appellate Authority concerned.

(7) Procedure for disposal of appeal

- (a) The First Appellate Authority or Second Appellate Authority, as the case may be, upon filing of appeal, shall issue notice accompanied by copy of appeal, affidavit and documents, if any, to the respondents and fix date of hearing.
- (b) On the date fixed for hearing, the First Appellate Authority or Second Appellate Authority, as the case may be, shall,-
 - (i) hear all the parties to appeal present before him; and
 - (ii) peruse or inspect documents, relevant records or copies thereof relating to the matter.
- (c) After hearing the parties, perusal or inspection of documents and relevant records or copies thereof relating to the matter, the Appellate Authority concerned shall pass an order in writing and provide the copy of order to the parties to appeal free of cost.
- (d) The order passed under sub-clause (c) above shall also be placed on the State Public Procurement Portal.

**Memorandum of Appeal under the Rajasthan Transparency in Public Procurement
Act, 2012**

Appeal Noof

Before the (First / Second Appellate Authority)

1. Particulars of appellant:

(i) Name of the appellant:

(ii) Official address, if any:

(iii) Residential address:

2. Name and address of the respondent(s):

(i)

(ii)

(iii)

**3. Number and date of the order appealed against
and name and designation of the officer / authority
who passed the order (enclose copy), or a
statement of a decision, action or omission of
the Procuring Entity in contravention to the provisions
of the Act by which the appellant is aggrieved:**

**4. If the Appellant proposes to be represented
by a representative, the name and postal address
of the representative:**

5. Number of affidavits and documents enclosed with the appeal:

6. Grounds of appeal:

.....
.....
..... (Supported by an
affidavit)

7. Prayer:

.....
.....
.....

Place

Date

Appellant's Signature

Annexure D : Additional Conditions of Contract

1. Correction of arithmetical errors

Provided that a Financial Bid is substantially responsive, the Procuring Entity will correct arithmetical errors during evaluation of Financial Bids on the following basis:

- i. if there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected, unless in the opinion of the Procuring Entity there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted shall govern and the unit price shall be corrected;
- ii. if there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and
- iii. if there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to (i) and (ii) above.

If the Bidder that submitted the lowest evaluated Bid does not accept the correction of errors, its Bid shall be disqualified and its Bid Security shall be forfeited or its Bid Securing Declaration shall be executed.

2. Procuring Entity's Right to Vary Quantities

(i) At the time of award of contract, the quantity of Goods, works or services originally specified in the Bidding Document may be increased or decreased by a specified percentage, but such increase or decrease shall not exceed twenty percent, of the quantity specified in the Bidding Document. It shall be without any change in the unit prices or other terms and conditions of the Bid and the conditions of contract.

(ii) If the Procuring Entity does not procure any subject matter of procurement or procures less than the quantity specified in the Bidding Document due to change in circumstances, the Bidder shall not be entitled for any claim or compensation except otherwise provided in the Conditions of Contract.

(iii) In case of procurement of Goods or services, additional quantity may be procured by placing a repeat order on the rates and conditions of the original order. However, the additional quantity shall not be more than 25% of the value of Goods of the original contract and shall be within one month from the date of expiry of last supply. If the Supplier fails to do so, the Procuring Entity shall be free to arrange for the balance supply by limited Bidding or otherwise and the extra cost incurred shall be recovered from the Supplier.

3. Dividing quantities among more than one Bidder at the time of award (In case of procurement of Goods)

As a general rule all the quantities of the subject matter of procurement shall be procured from the Bidder, whose Bid is accepted. However, when it is considered that the quantity of the subject matter of procurement to be procured is very large and it may not be in the capacity of the Bidder, whose Bid is accepted, to deliver the entire quantity or when it is considered that the subject matter of procurement to be procured is of critical and vital nature, in such cases, the quantity may be divided between the Bidder, whose Bid is accepted and the second lowest Bidder or even more Bidders in that order, in a fair, transparent and equitable manner at the rates of the Bidder, whose Bid is accepted.

Financial Bid (Price Bid)

S.N	ITEM	MAKE/BRAND NAME	Qty.	PRICE FOR EACH ITEMS INCLUDING ALL EXPENDITURE, INSURANCE F.O.R. GODOWN OF RESPECTIVE SCHOOL HEAD QUATER (INCLUSIVE VAT/RST/CST, ALL TAXES)			
				PRICE FOR EACH EQUIPMENT INCLUDING ALL EXPENDITURE	VAT/RST/CST (MENTION SEPARATELY)	TOTAL PRICE INCLUDING ALL EXPENDITURE AND TAXES (COLUMN 5 + 6 = 7)	TOTAL PRICE INCLUDING ALL EXPENDITURE AND TAXES IN WORDS
1	2	3	4	5	6	7	8
01	ICU Bed		1				
02	Bedside Locker		1				
03	Back Rest		1				
04	Foot Steps		1				
05	Cardiac Table		1				
06	Bed Sheet		1				
07	Pillow with Pillow cover		1				
08	Blanket		1				
09	I V Stand		1				
10	Oxygen Cylinder with Trolley and two additional keys		1				
11	Crash Cart		1				
12	Doctors Table		1				
13	Examination table		1				
14	Cupboard		1				
15	Suction Apparatus		1				
16	Syringe destroyer		1				
17	Syringe Sterilizer		1				
18	Needle burner		1				

19	Thermometer		1				
20	Electronic B.P. Monitoring Machine		1				
21	Stethoscope		1				
22	Call bell		1				
23	Enamel basin		1				
24	Rubber sheet		1				
25	Draw Sheet		1				
26	Air Cushion		1				
27	Sand Bag		1				
28	Fire Extinguisher		1				
29	Weighing Machine		1				
30	Oral Care Set		1				
31	Urinal		1				
32	a. Male		1				
33	b. Female		1				
34	Bed Pan		1				
35	Steel Tray		1				
36	a. Large		1				
37	b. Medium		1				
38	c. Small		1				
39	Steel Basin		1				
40	a. Large		1				
41	b. Medium		1				
42	c. Small 3		1				

43	Artery Forcep		1				
44	Dissecting Forcep		1				
45	Scissor		1				
46	Nail Cutter		1				
47	Nail Filer		1				
48	Steel Plate		1				
49	Steel Glass		1				
5	Steel Bowl		1				
51	Spoon		1				
52	Steel Jug		1				
53	Bath Tub		1				
54	Kidney Tray		1				
55	Measuring Glass		1				
56	Measuring Tape		1				
57	Goggles		1				
58	Towel		1				
59	Gown		1				
60	Pocket Mask		1				
61	Stop Watch		1				
62	Call bell		1				

Note: While tabulation the bids, the element of Rajasthan Value Added Tax shall be excluded from the rates quoted by the firms of Rajasthan and the element of Central Sales Tax shall be included in the rates of firms from outside Rajasthan for evaluation purpose.

Signature of Bidder

Name

Business address

Place:

Date:

FINANCIAL BID Submission Sheet

To,

{Procuring Entity},

Reference: NIB No.:----- Dated----- Dear Sir,

We, the undersigned bidder, Having read & examined in detail, the Bidding Document, the receipt of which is hereby duly acknowledged, I/ we, the undersigned, offer to supply/ work as mentioned in the Scope of the work, Bill of Material, Technical specifications, Service Level Standards & in conformity with the said bidding document for the same.

I / We undertake that the prices are in conformity with the specifications prescribed. The quote/ price are inclusive of all cost likely to be incurred for executing this work. The prices are inclusive of all type of govt. taxes/duties as mentioned in the financial bid.

I / We undertake, if our bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the schedule of Requirements.

I/ We hereby declare that in case the contract is awarded to us, we shall submit the contract performance guarantee as prescribed in the bidding document.

I / We agree to abide by this bid for a period of 120 days after the last date fixed for bid submission and it shall remain binding upon us and may be accepted at any time before the expiry of that period.

Until a formal contract is prepared and executed, this bid, together with your written acceptance thereof and your notification of award shall constitute a binding Contract between us.

I/ We hereby declare that our bid is made in good faith, without collusion or fraud and the information contained in the bid is true and correct to the best of our knowledge and belief.

We understand that you are not bound to accept the lowest or any bid you may receive.

We agree to all the terms & conditions as mentioned in the bidding document and submit that we have not submitted any deviations in this regard.

Date:

Authorized Signatory

Name:

Designation:

Financial Bid (Price Bid)

S.N	ITEM	MAKE/BRAND NAME	Qty.	PRICE FOR EACH ITEMS INCLUDING ALL EXPENDITURE, INSURANCE F.O.R. GODOWN OF RESPECTIVE SCHOOL HEAD QUATER (INCLUSIVE VAT/RST/CST, ALL TAXES)			
				PRICE FOR EACH EQUIPMENT INCLUDING ALL EXPENDITURE	VAT/RST/CST (MENTION SEPARATELY)	TOTAL PRICE INCLUDING ALL EXPENDITURE AND TAXES (COLUMN 5 + 6 = 7)	TOTAL PRICE INCLUDING ALL EXPENDITURE AND TAXES IN WORDS
1	2	3	4	5	6	7	8
01	ICU Bed	Ro/	1				
02	Bedside Locker		1				
03	Back Rest		1				
04	Foot Steps		1				
05	Cardiac Table		1				
06	Bed Sheet		1				
07	Pillow with Pillow cover		1				
08	Blanket		1				
09	I V Stand		1				
10	Oxygen Cylinder with Trolley and two additional keys		1				
11	Crash Cart		1				
12	Doctors Table		1				
13	Examination table		1				
14	Cupboard		1				
15	Suction Apparatus		1				
16	Syringe destroyer		1				
17	Syringe Sterilizer		1				
18	Needle burner		1				

19	Thermometer		1				
20	Electronic B.P. Monitoring Machine		1				
21	Stethoscope		1				
22	Call bell		1				
23	Enamel basin		1				
24	Rubber sheet		1				
25	Draw Sheet		1				
26	Air Cushion		1				
27	Sand Bag		1				
28	Fire Extinguisher		1				
29	Weighing Machine		1				
30	Oral Care Set		1				
31	Urinal		1				
32	a. Male		1				
33	b. Female		1				
34	Bed Pan		1				
35	Steel Tray		1				
36	a. Large		1				
37	b. Medium		1				
38	c. Small		1				
39	Steel Basin		1				
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48	Steel Plate		1				
49	Steel Glass		1				
5	Steel Bowl		1				
51	Spoon		1				
52	Steel Jug		1				
53	Bath Tub		1				
54	Kidney Tray		1				
55	Measuring Glass		1				
56	Measuring Tape		1				
57	Goggles		1				
58	Towel		1				
59	Gown		1				
60	Pocket Mask		1				
61	Stop Watch		1				
62	Call bell		1				